

# CPCA

Central Piedmont Community Action, Inc.

## CSBG TRAINING ATTENDANCE RECORD

PARTICIPANT NAME: EXAMPLE Jane Doe

SCHOOL/TRAINING SITE: University of Phoenix

BEGINNING PERIOD: July 25, 2015

ENDING PERIOD: August 05, 2015

TOTAL HOURS IN TRAINING DURING PERIOD: 64.5

Course Title	7/25	7/26	7/27	7/28	7/29	8/1	8/2	8/3	8/4	8/5	Total Hours
Anatomy <b>Online</b>	2	2	2	2	2	2	2	2	2	2	20
Medical Coding <b>Online</b>	1	1.5	0	2	2	0	1	0.5	1	0	9
Gym	0	1	1	1	1	0	1	1	1	1	8
Computers	1	1	1	1	1	1	1	1	1	1	10
First Aid	1		1		1.5		1		1		5.5
Cooking 101	3			3			3			3	12

MUST BE TURNED IN TO CASE MANAGER BY: 8/08/2015

PARTICIPANT'S SIGNATURE: JANE DOE

DATE: 08/05/2015

INSTRUCTOR'S SIGNATURE: ALL 6 TEACHERS WILL SIGN HERE OR  
CREATE A SHEET FOR EACH CLASS/TEACHER

DATE: 08/05/2015

CASE MANAGER'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

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PARTICIPANT NAME: \_\_\_\_\_

SCHOOL/TRAINING SITE: \_\_\_\_\_

BEGINNING PERIOD: \_\_\_\_\_

ENDING PERIOD: \_\_\_\_\_

TOTAL HOURS IN TRAINING DURING PERIOD: \_\_\_\_\_

Course Title											Total Hours

MUST BE TURNED IN TO CASE MANAGER BY: \_\_\_\_\_

PARTICIPANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

INSTRUCTOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

CASE MANAGER'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_